|  |  |
| --- | --- |
| competent authority logo |  |

«${(account.serviceContact)!}»

«${(account.legalEntityName)!}»

«${(account.legalEntityLocation)!}»

«${currentDate?date?string('dd MMMM yyyy'»

Dear «${(account.serviceContact)!}»

**THE GREENHOUSE GAS EMISSIONS TRADING SCHEME REGULATIONS 2012 (SI 2012, No.3038) (The “Regulations”)**

**Installation name:** «${(account.name)!}»

**Permit application reference:** «${(workflow.requestId)!}»

Further to your application dated «${workflow.requestSubmissionDate?date?st» for a permit under the Regulations to carry out an Annex 1 activity at «${(account.name)!}», the Department has made its determination as set out below.

«${workflow.params.officialRefusalLetter}»

You should note that the Regulations require that you may not undertake an Annex 1 activity resulting in the release of carbon dioxide after 1st January 2013 without a greenhouse gas emissions permit and that you must carry out that activity in accordance with the conditions of that permit. In the event that you make a change to the operation of the installation such that the activity becomes an Annex 1 activity, you will need to apply for, and be granted, a permit to carry out that activity.

You have the right to appeal against this decision. You should refer to the Regulations for details of the appeal process.

If you have any queries at this time, these should be addressed in the first instance to «${competentAuthority.email}».

Yours sincerely

signature

«${signatory.fullName}»

CC: «[#list email.ccRecipients as cc]»«${cc}[#sep], [/#sep]»«[/#list]»